

BOURBONTOWN TOURS LLC TERMS & CONDITIONS

PAYMENT POLICY: Full payment is expected at time of booking. Reservation is not guaranteed until payment is received in full from all participants.

CANCELLATION & REFUND POLICY: All reservations are to be paid for at the time of booking. Once tour reservations are confirmed, reservations cannot be refunded, transferred, or cancelled. Failure to arrive for your scheduled tour will result in a no show charge of 100% of the tour fee. There will be a \$25.00 insufficient funds fee in addition to the cost of the tour.

RESPONSIBILITIES: Subject to the terms and conditions set forth in this Agreement, Bourbontown Tours, LLC shall provide the services specified in the contract attached. Bourbontown Tours LLC shall act as the exclusive provider of event services and will have the necessary authority to act on the guest's behalf with respect to the organization and management of the event. Bourbontown Tours LLC will make payment to service providers, provided that the guest has paid all fees in accordance with this Agreement. Bourbontown Tours LLC shall have the right on behalf of the guest to contract with third parties for necessary services, supplies, equipment or otherwise in meeting the obligations required for the event outlined in this Agreement. It is specifically understood by both parties that Bourbontown Tours LLC is not the employee of guest, or any of Bourbontown Tours LLC suppliers or subcontractors and that the relationship with the guest, suppliers and subcontractors is that of independent contractor acting as a special agent with authority to implement all contracted services described in this Agreement or later agreed to by the Parties. In any actions undertaken for the guest, Bourbontown Tours LLC liability is limited to that of an authorized agent.

GUEST REQUEST: There may be circumstances where it becomes necessary for the guest to request certain changes to the booked Agreement. The guest must inform Bourbontown Tours LLC of any request for adjustment three days prior to the event. Upon such request Bourbontown Tours LLC agrees to make the best effort to meet said request and will inform the guest of any changes in cost or schedule. Bourbontown Tours LLC shall prepare an Addendum which when executed by authorized representatives of both parties shall be deemed to modify the previous Agreement. In the event Bourbontown Tours LLC is unable to accommodate the guest requested changes, the original agreement will be in effect.

DAMAGES: Any interior or exterior damages caused to the vehicle will result in a fee for repairs. An assessment of any possible damage will be made, at the conclusion of your event, by your Bourbontown Tours LLC representative. Guest accepts the responsibility for ALL damages and cleaning charges incurred, including but not limited to: vomit/sickness, alcohol/liquid spillage, food stains, broken glassware, burns, damage to electronics or upholstery, and exterior of the vehicle. The guest shall assume full financial responsibility for any damages to the vehicle or property whether by accident, neglect, or intent. Safety and comfort are of importance for an enjoyable experience. Unruly or obnoxious behavior will not be tolerated and extreme behavior may result in the guest being removed from the tour without refund. Smoking, including electronic cigarettes is prohibited while the guest is a passenger in the vehicle. Passengers will not hold Bourbontown Tours LLC responsible for bodily harm while participating in their tour services, events, and transportation.

LOST OR STOLEN PROPERTY: Bourbontown Tours LLC is not responsible for any articles left in the vehicle or at any of the locations visited during the event. Bourbontown Tours LLC is not responsible for theft of any items during the tour or travel to a tour. Bourbontown Tours LLC is not responsible for any items damaged as a result of the tour, travel, or reasonable acts in accordance with a Bourbontown Tours LLC tour.

PHOTO/VIDEO RELEASE: Guest hereby grants a permanent irrevocable license for images captured on the tour, which may be used for the purpose of display, portfolio, advertising, social media promotion, website or any publication to promote Bourbontown Tours LLC and said images can be used without additional compensation to the guest.

SIGNATURE: _____ DATE: _____